

March 12, 2024
Hartsville-Trousdale County
Water & Sewer Utility District
Meeting of Board of Commissioners

The February meeting was called to order by Chairman Bay.

The invocation was done by Mayor Jack McCall.

The Pledge of Allegiance was done by Tommy McFarland.

Board members present were Heather Bay, Mayor Jack McCall, Kendra Stafford, and Lonnie Taylor. Others in attendance were Tommy McFarland, Emily Walker, and Evan White.

The February 2024 minutes were approved on a motion by Mayor Jack McCall and seconded by Lonnie Taylor. Motion Approved.

The February 2024 financials were approved on a motion by Mayor Jack McCall and second by Lonnie Taylor. Motion Approved.

The water loss report was given for February 2024. The water loss was down 4.70% from the same time last year. A large leak was repaired on Carter Branch, and we found there to be another area where the fittings are rotting off the lines on Crenshaw and Browning Branch. This area will be focused on getting the fittings replaced.

Evan White gave the Engineer a report noting that the SRF tank is complete. The tank is pending the electric to be installed and he is in contact with Chrom on the progress. Mr. White reported that the sewer PER has been submitted for the ARPA money as the Water PER is complete and ready to be submitted. They have 60 days to review/approve. 3 tanks needing rehabbed will all be bid out as one project. The water treatment plant will have to have meetings with the state and the Corp of Engineers to pull more water from the river. This will most likely be required to be a pilot program.

The next agenda item was a discussion on Board Member Compensation. Mr. Mark White asked to have this on the agenda, but he was not present for the meeting. This was tabled to the next meeting.

The next item on the agenda was for Mr. Carroll Carman to address the board about a waterline extension from Woodmore Hollow Lane to Honey Prong Road and Claibourne Lane to Windy Acres Lane. Mr. Carman was not present to discuss.

Tommy McFarland then gave the General Manager's Report. Approval to modify the language in the Utilities Services Contract for debt collection company to pursue collections for bad debt (item #8 of the contract). The approval was granted on a motion by Mayor Jack McCall and second by Kendra Stafford. Approval for the following information is needed to finalize the contract with Fox Collection to proceed with debt collection services:

Do you want to sue for balances of \$500.00 and above? Would you like to offer a settlement discount if we can get the debtor to pay in full? Does the language in your financial agreement that the debtor signs say, "if for any reason you are sent to collections, you are responsible for the collection fees.? If so, what percentage will you add?

This was tabled to the next board meeting.

Approval to update the language in section 16 "Cancellation of Service by Customer" and 18 "Discontinuance of Service" of the HTWS Rules and Regulations to match current practice. This was approved on a motion by Mayor Jack McCall and second by Kendra Stafford. Motion approved.

The last item was approval for PFAS Supplement Agreement which was approved on a motion by Mayor Jack McCall and second by Lonnie Taylor. Motion approved.

There were no public or board member comments.

Motion to Adjourn was made by Kendra Stafford and seconded by Mayor Jack McCall.